

Data di arrivo del modulo

Firma per ricevuta

RESIDENCE "SANTA CHIARA"

47921 RIMINI RN - Via Santa Chiara n. 32-34

Tel. - Fax: 0541/786569

www.residencesantachiara.org - info@residencesantachiara.org

REGULATIONS FOR THE USE OF THE GUEST HOUSE

USE OF THE GUEST HOUSE

The use of the guest house is freely allowed for a maximum of 3 consecutive days (2 nights), in favor of parents, brothers, sisters of the students who stay at Residence S. Chiara and signed a rental agreement. It can be possible to extend the period of stay in the guest house, but in any case, for no more than 5 consecutive days (4 nights) and only in case there won't be other requests for the same period, and upon prior authorization of the Resident Director. The use of the guest house for more than 3 days (2 nights), must be agreed before the arrival of the involved relatives.

In case of a more-than-three-days stay (2 nights), it will be asked for the payment of a fixed price of € 30,00 for every day of extra stay at the guest house, for general expenses, that must be delivered in advance to the Direction. The guest house can admit maximum three people and it's not allowed to introduce any kind of animal.

Guests are requested to read carefully the advices at the wall.

BOOKING

It must be done at Direction offices, filling this document and giving it to the staff of the Residence, that will declare a date of arrival, assigning an order of priority to the requests.

DOCUMENTS

At this form, must be attached a copy of an identity document of the person/people that will stay at the Residence to declare his/her/their presence to the Security Authorities. This document must be sent one week before the foreseen arrival, also via fax, at 0541 786569.

ARRIVAL AT THE RESIDENCE AND CONTRACT INTERRUPTION

The arrival and the withdrawal of the keys, must be previously arranged with the staff of the Residence. Also notices for contract interruption must be communicated to the staff (whoever won't communicate it, won't be able to get again benefits from the apartment).

GENERAL LINEN

The service doesn't include the supply of general linen. Guests are requested to bring their own bed sheets, towels, tablecloths and similar. The kitchen is equipped with basic tools for the preparation of the main meals. Moreover, it's given the necessary for a good cleanliness of the place.

CLEANING

The guests must return the guest house after a deep cleaning, otherwise it will be charged a fee of € 50,00 to the student, as recoupment of cleaning expenses.
For all that' is not outlined in this regulation, it's all decided by the Direction.

REQUEST FOR THE USE OF THE GUEST HOUSE

I, the undersigned _____ apartment _____
ask for the use of the guest house for _____ when will be hosted:

<i>Surname and Name</i>	<i>Degree of Kinship</i>	<i>Identity Document Details</i>
1)		
2)		
3)		

I declare to have read and to accept the regulations above mentioned.

Legible sign of the student
